

NATIONAL DANGEROUS DRUGS CONTROL BOARD VACANCY

Applications are invited from citizens of Sri Lanka to fill the following vacancy in the National Dangerous Drugs Control Board. Applicants should be able to carry out the duties entrusted to the post efficiently and should be able to work any part of the Island and should have a perfect physical and mental fitness

01. Finance Officer – 01 Post

External Candidates

Qualifications (Below 1 or 2)

1. A degree in Accountancy/ Management/ Finance/ Economics which is recognized by the University Grants Commission

and

A minimum 01 year post qualifying experience in the relevant field to the post, after obtaining the degree.

or

2. Having passed the Intermediate Examination of a recognized professional chartered institute.

and

A minimum of 01 year post qualifying experience in the relevant field to the post.

Internal Candidates

Qualifications (Below 01 or 02 or 03)

1. Having obtained the qualifications required by the external candidates above.

or

2. Completion of minimum of five (05) years satisfactory service in a post in the Management Assistant (Non Technical) Category Grade II, in the area relevant to the post.

or

3. Completion of minimum of five (05) years satisfactory service in a post in the Management Assistant (Technical) Category Grade II, in the area relevant to the post.

Salary Code - JM 1 - 1 - 2016

Salary Scale – (Rs.42,600/- 10x755-18x1,135/- - 70,580/-) as per Department of Management Services Circular 02/2016. This salary scale will be applicable to five stages for the period of year 2016-2020. Full salary scale will be given in year 2020 Initial salary step for the year 2017 is Rs. 29,355/-. (in addition to the above salary Government approved other allowances will be paid)

Method of Recruitment

By a structured Interview.

LANGUAGE OF REFERENCE TO THE ABOVE POST

Applications should be referred in Sinhala/ English Languages.

NATURE OF APPOINTMENTS

This is a permanent post and entitlement to Employees Provident Fund and Employees Trust Fund.

Further details and Specimen application forms can be downloaded from NDDCB web site: (www.nddcb.gov.lk). Your application must be prepared in “A4” paper using both-sides and with copies of certificates attached. State the post applied on left hand top corner of the envelope, and send to the address given below, to reach on or before 27.03.2017. Applicants who are employed in Government/ Corporations/ Statutory Boards should refer their applications through relevant Heads of Institutions/ Departments. If applying for more than one post separate applications should be forwarded. Incomplete and delayed applications shall be rejected.

The decision of the National Dangerous Control Board will be final.

**CHAIRMAN
NATIONAL DANGEROUS DRUGS CONTROL BOARD
NO. 383, KOTTE ROAD,
RAJAGIRIYA.**